

Payroll Services for Small Businesses

Why outsource your Payroll to PAYEX?

- Payroll calculations by experienced tax staff
- No need for you to install expensive software.
- All HMRC legislation met.
- Electronic on-line filing as preferred by HMRC.
- Tax Free payments from HMRC for on-line filing.
- Fixed costs each month helping you with your business budget.
- Forms P11D: annual return of taxable benefits.
- Risk assessments available - identification of employed/self-employed status.

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What you need to do - each week or month is simply:

Email / fax / phone your employees details to us by an agreed day.

We will have your payroll calculated and payslips returned to you by **email / fax / post** in time for pay-day.

Whether you pay your staff by cash, cheque or BACS the process is easy.

Peace of mind! Know all your payroll will be calculated on time for payday.



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What are the benefits?

You benefit from **PAYEX'S** professional support.

Payroll is an essential area of business administration. Calculating wages can be tricky and time consuming therefore why not leave it to the experts.

Employing an onsite payroll clerk can be very costly therefore the best option for a small business is often to outsource.

All we require is your employee information each week or month and we can produce payslips quickly and accurately.

***In addition to payroll support
PAYEX offers a Personnel and
Human Resources package***

One of the most important issues for small and medium sized companies is the performance of your staff.

“They are critical to your success”

Looking after your staff is not just a legal requirement: it is essential to the success of any business large or small

PAYEX can offer an affordably priced support package for all your Human Resource and Personnel issues, whatever the size of your business and number of staff.

You may only need support in one or two areas and you can choose which of our services you require.

All support material is produced and approved for use, to cover all your legal requirements as employers looking after the interests of your employees.

The PAYEX service is equivalent to having your own company Human Resources & Personnel Department without the cost of an actual Human Resources/Personnel Manager.

About Us

You benefit from professional HR support. **PAYEX** (formerly O.B.S.) has been supporting small and medium sized companies with accountancy, bookkeeping and payroll services for more than 15 years.

Following demand from many customers for more help on Human Resources and Personnel issues, a specialised division has been set up to provide professional HR support.

Initial free consultation - We will be pleased to visit your premises and assess your needs.

PAYEX is a competitively priced alternative for all your business requirements.

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PAYEX LTD

**PAYROLL SUPPORT
for Small Businesses**

Small Business Support

Payroll

Calculating Wages

HMRC Requirements

HMRC Online Filing

PAYEX

A complete package for all types of small business. Accountancy, Bookkeeping, Taxation, Employment Contracts, Payroll, Personnel & Human Resources.